
PHYSICS

9702/31

Paper 3 Advanced Practical Skills 1

May/June 2019

CONFIDENTIAL INSTRUCTIONS



This document gives details of how to prepare for and administer the practical exam.

The information in this document and the identity of any materials supplied by Cambridge International are confidential and must NOT reach candidates either directly or indirectly.

The supervisor must complete the report at the end of this document and return it with the scripts.

If you have any queries regarding these confidential instructions, contact Cambridge International stating the centre number, the syllabus and component number and the nature of the query.

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This document consists of **7** printed pages and **1** blank page.

General information about practical exams

Centres must follow the guidance on science practical exams given in the *Cambridge Handbook*.

Safety

Supervisors must follow national and local regulations relating to safety and first aid.

Only those procedures described in the question paper should be attempted.

Supervisors must inform candidates that materials and apparatus used in the exam should be treated with caution. Suitable eye protection should be used where necessary.

Before the exam

- The packets containing the question papers must **not** be opened before the exam.
- It is assumed that standard school laboratory facilities, as indicated in the *Guide to Planning Practical Science*, will be available.
- Spare materials and apparatus for the tasks set must be available for candidates, if required.

During the exam

- It must be made clear to candidates at the start of the exam that they may request spare materials and apparatus for the tasks set.
- Where specified, the supervisor **must** perform the experiments and record the results as instructed. This must be done **out of sight** of the candidates, using the same materials and apparatus as the candidates.
- Any assistance provided to candidates must be recorded in the supervisor's report.
- If any materials or apparatus need to be replaced, for example, in the event of breakage or loss, this must be recorded in the supervisor's report.

After the exam

- The supervisor must complete a report for each practical session held and each laboratory used.
- Each packet of scripts returned to Cambridge International must contain the following items:
 - the scripts of the candidates specified on the bar code label provided
 - the supervisor's results relevant to these candidates
 - the supervisor's reports relevant to these candidates
 - seating plans for each practical session, referring to each candidate by candidate number
 - the attendance register.

Specific information for this practical exam

The supervisor must be a teacher of Physics or other competent physicist. During the exam, the supervisor (NOT the invigilator) should obtain a sample set of numerical results by following the relevant steps in the question paper. The results should be clearly labelled 'Supervisor's results' and recorded on the supervisor's report or on a spare copy of the question paper.

Organisation of the exam

- The number of sets of apparatus provided for each experiment should be $\frac{1}{2}N$, where N is the number of candidates taking the exam.
- Candidates should not be provided with any additional apparatus beyond that specified in these instructions.
- Candidates should be allowed access to the apparatus for each experiment for one hour only.
- After spending one hour on one experiment, candidates should change over to the other experiment.
- The order in which a candidate attempts the two experiments is immaterial.

Assistance to candidates

- Candidates should be informed that, if they find themselves in real difficulty, they may ask the supervisor for practical assistance, but that the extent of this assistance will be reported to the Examiner, who may not award full credit for the relevant skills.
- Assistance should only be given when it is asked for by a candidate or where apparatus is seen to have developed a fault.
- Assistance should be restricted to enabling candidates to make observations and measurements. Observations and measurements must **not** be made for candidates, and no help should be given with data analysis or evaluation.
- In cases of faulty apparatus that prevent the required measurements being taken, the supervisor should allow extra time to give the candidate a fair opportunity to perform the experiment as if the fault had not been present.
- Any assistance or extra time given to candidates must be recorded in the supervisor's report.

Apparatus and materials for Question 1 (per set of apparatus unless otherwise specified)

- Two stands each of height at least 60 cm.
- Two bosses.
- Two clamps.
- Stop-watch reading to 0.1 s or better.
- Metre rule with a millimetre scale.
- 30 cm ruler with a millimetre scale.
- Expendable spring with approximate outside diameter 15 mm, approximate coiled length 20 mm and approximate spring constant 25 N m^{-1} (e.g. Philip Harris product code B8G87194). See Note 1.
- String. See Note 1.
- 100 g mass hanger.
- Thin white card with approximate dimensions 10 cm \times 10 cm.
- 0.5 g of adhesive putty (e.g. Blu-Tack).
- Small container for the adhesive putty.

Notes

- 1 The spring should have a loop of string of approximate circumference 20 cm attached to one of its loops, as shown in Fig. 1.1.

**Fig. 1.1**

In addition the candidates should be provided with another **two** loops of string each of approximate circumference 20 cm.

- 2 The apparatus should be laid out on the bench. If the apparatus is to be used by another candidate, then it should be restored to its original state.

Apparatus and materials for Question 2 (per set of apparatus unless otherwise specified)

- 25 coins of the same denomination. See Note 1.
- 100 g slotted mass.
- Two screw-top bottle/jar lids. See Note 2.
- Tray with approximate dimensions 40 cm × 30 cm × 8 cm.
- Open container e.g. bowl. See Note 3.
- 30 cm ruler with a millimetre scale.
- Paper towels.
- Small container for the coins e.g. Petri dish.

Notes

- 1 The mass of each coin should be in the range 2.5 g to 4.0 g.
- 2 The height of both lids should be in the range 8 mm to 10 mm. One of the lids should have a diameter in the range 6 cm to 7 cm. The other lid should have a diameter approximately 1 cm less than the first one.
- 3 The container should have approximate height 5 cm and approximate diameter 15 cm. The container should be filled with water to half of its height and placed in the tray.
- 4 The apparatus should be laid out on the bench. If the apparatus is to be used by another candidate, then it should all be dried or replaced.

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Supervisor's report

Syllabus and component number

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Centre number

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Centre name

Time of the practical session

Laboratory name/number

Give details of any difficulties experienced by the centre or by candidates (include the relevant candidate names and candidate numbers).

You must include:

- any difficulties experienced by the centre in the preparation of materials
- any difficulties experienced by candidates, e.g. due to faulty materials or apparatus
- any specific assistance given to candidates.

Declaration

- 1 Each packet that I am returning to Cambridge International contains the following items:
 - the scripts of the candidates specified on the bar code label provided
 - the supervisor's results relevant to these candidates
 - the supervisor's reports relevant to these candidates
 - seating plans for each practical session, referring to each candidate by candidate number
 - the attendance register
- 2 Where the practical exam has taken place in more than one practical session, I have clearly labelled the supervisor's results, supervisor's reports and seating plans with the time and laboratory name/number for each practical session.
- 3 I have included details of difficulties relating to each practical session experienced by the centre or by candidates.
- 4 I have reported any other adverse circumstances affecting candidates, e.g. illness, bereavement or temporary injury, directly to Cambridge International on a *special consideration form*.

Signed (supervisor)

Name (in block capitals)